

Katy Clark

katycl.com - katycl.arch@gmail.com

Design Experience

Covington Hendrix Anderson Architects Virginia Beach, Virginia — *Assistant Project Manager, Architectural Designer*

May 2025 - Present

Here I currently assist in managing multiple small-medium size renovation and new build projects. I carry projects from the initial design phases all the way through construction administration. This firm has an in-house interior designer that I assist on projects, as well. We work one-on-one with clients often building their forever homes.

Winks Snowa Architects, P.C. Richmond, Virginia — *Assistant Project Manager*

May 2022 - March 2025

A small firm of 10 people, Winks Snowa has allowed me to experience a little bit of everything. Accompanying different project managers, over the course of almost 3 years, I have gotten to assist in all architectural design phases across varying types of multi-family projects.

Washington-Alexandria Architecture Center, Remote — *Student*

August 2020 - December 2020

As a 4th-year study option at Virginia Tech, Alexandria offered me an insight into current architectural processes. Attending remotely due to COVID-19 closures and restrictions did not keep me from experiencing new information and knowledgeable feedback. Many professors were members of active working firms in the area and were able to share real-time scenarios and solutions rare to such a unique time.

Education

Virginia Polytechnic Institute and State University, Blacksburg, Virginia — *B.Arch.*

May 2022

Here I obtained my professional degree to become a licensed architect. I completed and recorded the required experience hours with Winks Snowa's principal architect for licensure.

Relevant Skills

Adobe Creative Suite (Photoshop, Illustrator, InDesign) - Drafting & Technical Drawing - AutoCAD - Revit - SketchUp - Building Code and Standards Knowledge - Customer Service - Time Management - Attention to Detail - Problem Solving

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Working in the customer service industry while in school allowed me to experience fast paced learning situations in a range of environments. The hours I've earned over the years have made me not shy of hard work and new challenges. I am grateful for the range of personalities I have gotten to know and the time I have spent getting to work hands-on and intuitively.

South Court Inn Bed and Breakfast - Maid (May 2014-July 2016)

160 South Court Street, Luray, VA 22835

(540) 843-0980 - Mike and Adelheid Osmer

Clean and prepared rooms for guests and occasionally helped to serve breakfast and assist with special events.

Bear Mountain Ziplines - Course Guide (May 2015-January 2019)

2354 US-211, Luray, VA 22835

(540) 743-1733 - Tony Higginbotham

Guided and trained guests through a manually operated zipline course of 7 different ziplines. Answered phone calls, booked tours and prepared guests for their experience to assure safety, knowledge and fun.

Page County Public Schools - Substitute Teacher (January 2017-May 2017)

Page County Public Schools Virginia

I would be assigned to different elementary schools within the county, when needed, for a full day.

Mill Mountain Coffee and Tea - Barista (May 2017-June 2020)

700 N Main Street #C, Blacksburg, VA 24060

(540) 357-1933 - Scott Elich

Prepared food and drinks, interacted with customers, answered phone orders, made orders for inventory, cleaned dishes, maintained general shop cleanliness, closed and opened and handled certain customer complaints.

Mellow Mushroom - Server (August 2018-June 2019)

700 N Main Street, Blacksburg, VA 24060

Served food and drink to customers with knowledge of the menu. Opened and closed.

Front Royal Brewing Company - Server (October 2020-August 2021)

122 E Main Street, Front Royal, VA 22630

Served customers food and beer from tap with knowledge of menu and beer selection. Opened and closed.

Magnolia Vineyards - Tasting Room Assistant (February 2021-August 2021)

200 Viewtown Rd, Amissville, VA 20106

(703) 785-8190 - Glenn and Tina Marchione

Prepared food and drink for customers, answered questions, cleaned and prepared for new customers and bottled new wines. For a short amount of time I also assisted with the production process.

Chateau Morrisette Winery - Tasting Room Assistant (October 2021-May 2022)

291 Winery Rd. SW, Floyd, VA 24091

Served customers wine with knowledge of type and taste. Assisted in bottling and packaging wine for retail and shop use.